

Exhibit J-2

Monthly Reporting Template / PM Template

This Exhibit forms an integral part of the Agreement for the [Project Name] (“Project”) between [Owner Name] (the “Owner”) and [Contractor Name] (the “Contractor”). The parties intend that terms appearing in initial capital letters, but not otherwise defined herein, have the meaning defined elsewhere in the Agreement.

MONTHLY PROGRESS REPORT

TABLE OF CONTENTS

- 1.** Executive Summary
- 2.** Project Team
- 3.** Health, Safety & Workforce
- 4.** Project Execution Status
- 5.** Training
- 6.** Issues & Remedies
- 7.** Community
- 8.** Photos

Section 1: Executive Summary

- Safety
- Engineering
- Permitting
- Construction
- Commissioning

Section 2: Project Team

- Supplier
- Major Contractors/Suppliers

Section 3: Health, Safety and Environmental

- Workforce Report (employees currently working on site)
- Reportable Incidents
- Environmental Compliance
- Health, Safety, and Environmental Activities Planned for Next Month

Section 4: Project Execution Status

- Major Accomplishments Project to Date
- Major Accomplishments this Month
- Goals for Next Month
- Key Dates Status
- Project Schedule
- Procurement Summary
- Quality Control
- Change Order Status
- Payment Status
- Startup and Commissioning
- Deliverables

Section 5: Training

Section 6: Issues and Remedies

- Construction issues and remedies
- Comments

Section 7: Community

Section 8: Job Photos